



# EMPLOYMENT OPPORTUNITY

## WHITECAP EARLY LEARNING CENTRE

### EARLY CHILDHOOD EDUCATORS

#### (PART TIME & CASUAL POSITIONS AVAILABLE)

#### POSITION SUMMARY

Whitecap Dakota First Nation is hiring Early Childhood Educators to plan and implement play-based and culturally appropriate programming that supports children's physical, emotional, mental, and spiritual development.

#### Operations and Standards

- Understand and follow regulations, policies and procedures, and safety rules/practices;
- Understand and model positive health and hygiene practices for self and others;
- Ensure confidentiality is maintained to protect the personal information of children and their families; and
- Understand and follow documentation procedures for all reporting requirements.

#### Program and Learning Environment

- Develop programming approaches and practices that are consistent with the Whitecap community philosophy, Dakota values and culture that supports the learning of children based on developmental stages and needs;
- Create, document and implement developmentally appropriate program plans and inclusive learning environments;
- With the assistance of the ELC Manager, evaluate and revise children's programming and program plans as required;
- Observe, assess, and document children's development and learning; and
- Encourage and enhance children's development in language, literacy, social and communication skills.

#### Communication and Relationships

- Develop and maintain positive relationships and regular communication with parents and families;
- Form appropriate and supportive working relationships with parents and families;
- Create collegial, professional relationships with co-workers; and
- Engage in supportive partnerships with other professionals.

#### SKILLS AND QUALIFICATIONS

- Strong understanding of Early Childhood needs and best practices
- Passion for working with Children
- Recommended, Early Childhood Educator Level I, Level II or Level III or actively working towards designation.
- Successful completion of post-secondary education in Early Childhood Studies or related field is an asset.
- Awareness of Dakota values, language, and culture with a desire to expand knowledge.
- Demonstrated capacity and commitment to engage and communicate with families, children, and other internal or external partners.
- Ability to work independently and as part of a team.
- Strong verbal and written communication, interpersonal and relationship management skills.
- Strong organizational and time management skills to prioritize and multitask.
- Demonstrated flexibility and adaptability.
- Must be flexible to work beyond regular working hours, including evenings and/or weekends as required.
- Valid Saskatchewan Class 5 Driver's License and reliable vehicle.
- Standard First Aid/CPR Certificates.

The successful candidate shall be subject to a Criminal Record Check with Vulnerable Search as a condition of employment.

**EMPLOYMENT TYPE:** Part Time & Casual Positions Available

#### SALARY AND BENEFITS:

- ✓ Competitive salary based on qualifications and experience.
- ✓ Eligibility for a 50% subsidy off regular rates at the Early Learning Centre in Whitecap.

#### APPLICATION PROCESS:

Submit cover letter and resume by email to: [mstdenys@whitecapdakota.com](mailto:mstdenys@whitecapdakota.com)

**APPLY BY:** July 12, 2021

*We wish to thank all applicants for their interest. Only candidates selected for interviews will be contacted.*

