



WHITECAP DAKOTA NATION EMPLOYMENT OPPORTUNITY

GENERAL LEGAL COUNSEL

WHITECAP DAKOTA NATION

We are a modern and progressive Nation located 26 km south of Saskatoon. If you are an enthusiastic and dedicated professional, we want to hear from you. We offer competitive compensation and great benefits. Apply to join our team today.

POSITION SUMMARY

As part of the Whitecap Dakota Nation (WDN) Governance Affairs department, the General Legal Counsel will provide and manage legal services for WDN governance and programming activities while reporting to the Director of Governance Affairs.

EMPLOYMENT TYPE: Full-time, Permanent.

DUTIES AND RESPONSIBILITIES

The following duties are a summary of the primary responsibilities. The employee may not perform all listed duties and may be assigned additional tasks as needed. In accordance with the standards of the WDN the employee will:

- Manage and implement WDN's long-term legislative agenda, working with Council, Departments and WDN Membership;
- Collaborate with Council, CEO, Governance Affairs, and Program Departments on reviewing and revising existing WDN laws (e.g., Land Code, Membership Code, taxation laws) and developing new laws (e.g., Executive Act, freedom of information laws, non-member representation laws);
- Support intergovernmental negotiations and partnerships including establishing new agreements and arrangements with other governments and outside agencies to support WDN's social and economic development programming;
- Provide legal research and policy support for WDN intergovernmental priorities including Dakota Reconciliation, specific claims, Self Government Treaty Implementation;
- Provide advice on the interpretation and application of WDN Laws and Regulations (including agreements/contracts) to WDN staff and Council;
- Monitor and ensure that WDN Chief and Council and Government departments are following WDN Constitution, laws, policies, as well as other laws of other jurisdictions (Canada and Saskatchewan); as required according to the WDN Self Government Treaty;
- Coordinate advice from external legal counsel where requested;
- Provide general legal advice as necessary to WDN Government and associated entities and engage external legal support where required;
- Demonstrates behaviors, actions and attitudes that are consistent with WDN's vision, mission, and values.

KNOWLEDGE, SKILLS AND ABILITIES

- Minimum of 1-2 years working with Indigenous people as a General Legal Counsel;
- Bachelor of Laws Degree and membership in good standing of the Law Society of Saskatchewan with at least 1-2 years of experience;
- Knowledge and experience in the application of related legal theory and practice;
- Strong critical thinking skills to understand complex fact patterns, identify legal issues and risks, and provide timely advice;



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- Demonstrate the ability to work independently and resourcefully;
- Be a proven strong communicator capable of delivering clear and practical advice, both orally and in writing;
- Demonstrate leadership and organizational skills to manage priorities effectively and drive initiatives to completion;
- Working knowledge of PC software applications is an asset;
- Must possess a valid Saskatchewan driver's license and a reliable vehicle;
- Follow all safe work practices and procedures;
- Attend and successfully complete all OH&S training as required and or assigned;
- Comply with all applicable safety regulations; and,
- Other duties assigned by the Governance Affairs Director.

SALARY AND BENEFITS

- Competitive salary based on qualifications and experience
- Pension Eligibility, Health Benefits including vision and dental, employee and family wellness program.

APPLICATION PROCESS

- Submit a cover letter and resume by email to: employment@whitecapdakota.com
- The successful candidate will be subject to an acceptable Criminal Record Check as a condition of employment.
- Application Deadline: January 20, 2025
- We wish to thank all applicants for their interest. Only candidates selected for interviews will be contacted.